

services **business** LIFESTYLE
RESIDENTS attractions
excellence SPORT *events*
services **attractions**
events **business**
LIFESTYLE RESIDENTS
SPORT **excellence**
events **business**

ANNUAL REPORT 2018-19

City of
Summerside

Prince Edward Island



City of
Summerside



Captain Lester DesRoches



Captain Earle Hayes



Chief Ty MacDonald



Chief Edgar Moase



Lieutenant Brian Morrison

2018 was an extremely difficult time for Summerside Fire Department and its honorary families. This report is dedicated to the memory of five of our Brothers who have passed this year.

Loved and missed forever:
Captain Lester DesRoches
Captain Earl Hayes
Chief Ty MacDonald
Chief Edgar Moase
Lieutenant Brian Morrison

Dedication

City of Summerside Staff

Annual Report of the Mayor

Annual Report of the

Chief Administrative Officer

Annual Departmental Reports

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City of Summerside **STAFF**

Administration

Lisa Langdale

Community Services

Jean Marc Beauchesne

Cheryl Bell

Chantal Delaney

Maurice Gallant

Toni Geary

Krista Lynch

Robbie Rankin

Krista Shields

Ryan Steele

Trent Williams

Culture Summerside

Marlene Campbell

Fred Horne

Carol MacFarlane

Jean MacKay

Economic Development

Neil Moore

Financial Services

Roger Ahern

Hannah Bigelow

Angie Blanchard

Michelle DesRoche

Kristen Dunsford

Jennifer Egan

Mysie Merrett

Jeannie Short

Fire Services

Lawrence LaPierre

Human Resources and Legal Affairs

Brian Hawrylak

Michelle MacLeod

Ashley Schurman

Information Technology

Rory Chaisson

Municipal Services

Sam Arsenault

Robert Betton

Jordan Bigelow

Adam Blacquiere

Robert Broderick

Brody Cahill

Debbie Cameron

Jeremy Cameron

Chris Cole

Darwin Corbett

Pauline Dicy

Ryan Ellis

Chad Fraser

Winston Gallant

Gerald Giroux

Mike Harris

Robert Irving

Paul LeMay

Jason MacAusland

Jeff MacDonald

Owen MacDonald

Allan MacDougall

Jeff Mahar

Joey McCarthy

Randy McCourt

Robert McFeely

Randy McWilliam

Greg Milligan

Rick Morrison

Joe Noonan

Willie Noye

Joe Pendergast

Andrew Peters

Stewart Razavet

Tammy Rushton

Owen Sonier

Rob Steele

James Wedge

Police Services

Cathy Arsenault

Trevor Birt

Jason Blacquiere

Kim Campbell

Charlene Cipolla

Dale Corish

Patrick Daley

Ashley Davis

Lorna DeWare

Jennifer Driscoll

Christine Gallant

Jonathan Kennedy

Gina Lisi

Ron MacLean

Grant MacLeod

Shawn McCarthy

Robert Milley

Brett Montgomery

Craig Murphy

Milo Murray

Constance Perry

Christopher Quinn

Joel Robichaud

Lindsay Rogers

Wade Ryder

Luigino Scichilone

Mike Stevenson

Sinclair Walker

Amy Walfield

Tanya Yeo-Campbell

Technical Services

Jan Cameron

Sandra Corkum

Tony Gallant

Thayne Jenkins

Gary McInnis

Linda Stevenson

Mike Straw

Summerside



I am pleased to submit an annual report as the Mayor for the year ending March 31, 2019. First of all, I want to thank the people for electing me in the fall of 2018 municipal elections. This year we only have a few months to report on for 2019. I thank past mayor Bill Martin, Council, and staff for their dedication and work on behalf of the City of Summerside.

I also congratulate our new City Council on their election for this term and I look forward to working with Council and staff in the coming years.

Since swearing in of this Mayor and Council on December 3, 2018, it has been very busy. Over Christmas and New Years and then in January, budget discussions began with staff and Council. Over a period of a couple of months, interesting discussions took place among Mayor, Council and staff regarding our 2019 budget.

At the end of the day council reached an agreement and brought in a budget for our citizens. Budget time is the most difficult time for Council. This was my 30th budget and similar to all other in the past, time consuming,

interesting, difficult discussions, collaboration, and agreements.

It appears that 2019 is going to be a very busy year in Summerside. There are a number of projects planned for 2019. A number of large projects and rezonings for developments have taken place within our city. As well a number of houses and apartment buildings are being built this year. We are working to try to make our city more attractive for commercial developments as well. A number of projects were discussed during our new council's first budget but one that took a lot of time is the Pope Road and Central Street intersection. Council has made a commitment that their plan is to improve and renovate the intersection so traffic will move more safely in 2020.

We also look forward to working with our provincial and federal governments in the coming years.

As well, we will continue to work closely with our Chamber of Commerce, our Downtown Summerside business association, the Slemon Park Corporation, and all organizations such as Tourism Summerside, our Lobster Carnival and Service clubs.

So, as mentioned earlier, this year's report will be short because of only a few months into 2019 and our election mandate.

I want to wish all Summerside residents and businesses all the best in the coming year.

We will continue to try to represent our city and residents to the best of our ability and we look forward to this coming year.

Respectfully submitted,

A handwritten signature in blue ink that reads "Basil L. Stewart". The signature is written in a cursive style with a long, sweeping underline.

Basil L. Stewart, Mayor

In 2018, your municipal government for the City of Summerside continued to forge ahead as a go-to hub for citizens, businesses, visitors and community groups. Particularly noteworthy in 2018 has been the swelling of input and feedback on city affairs drawn directly from our residents. Our budget survey-questionnaire topped 400 respondents, your best result over the past five years. The *Urban Core Task Force*, made up of engaged citizens was instrumental in building bridges between competing visions towards completion of our new Official Plan and Zoning Bylaw in 2018. Throughout the year, Council welcomed presentations, brainstorming meetings, celebrations and proposals from a wide range of community groups. The city always pays tribute to these groups, recognizing their vital roles in promoting health and well-being for everyone in Summerside.

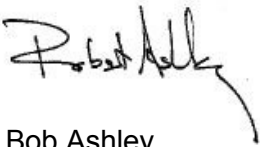
I am immensely proud of the City's management and staff for their commitment to service and their accomplishments in 2018. The Summerside Police Service are a shining example of quality time they invest in community and charitable events. No less can said of the Fire Department and their membership of volunteers, on-call 24/7/365. Always on the lookout to improve, the departments of Culture Summerside and Community Services raised their respective bars in program offerings. You'll see examples in their sections of this Annual Report.

Perhaps the most basic, but most essential local government responsibility of all is infrastructure. Roads, parks, utility transformers, water purification, wastewater treatment, playgrounds, stormwater collection, buildings, sidewalks and trails to name a few critical components. Managing all these assets is no small feat, but the city is lucky to have the best civil, mechanical, and electrical engineers and technicians in the business. All the items in the list and more have had upgrades, improvements, or trouble-shooting of one sort or another. Much of this work goes unseen, but it should not go unheralded.

Housing demand in 2018 spurred developers to work on plans for new subdivisions and apartment complexes. The plans will become reality during the construction season for 2019, which will be one of the busiest in many years. Many new units will soon be on the market, including affordable ones. And the city is doing its best to support and streamline the path to these achievements.

Change is always part of the local scene. A new council was elected in October 2018, injecting City Hall with fresh perspectives, new visions, and an enthusiastic agenda to advance the progress, prosperity, and sustainability of our great City. The future looks good and we're ready to step into it.

Respectfully submitted,



Bob Ashley
Chief Administrative Officer



Bob Ashley
Chief Administrative Officer

COMMUNITY SERVICES



Councillor Cory Snow
Community Services Chair

Within the City of Summerside's Operations Portfolio, the purview of the Department of Community Services, with nine separate Divisions, is certainly diverse. The Department of Community Services manages and operates hundreds of programs and events each year as well as maintains and enhances hundreds of acres of city green space, parks, and community trails. Additionally, we service the City's Community Centers, and Senior Center. All this while operating one of Eastern Canada's premier Sport, Recreation and Entertainment Facilities: our 290,000 SF Flagship, Credit Union Place.

Your Community Services Department has always been, and continues to be, very much focused on serving as the City's driving force in our vibrant Community's health, wellness and civic pride. We love the work we do and it shows.

2019 was a banner year of family-friendly community events, programming, projects as well as tournaments and signature entertainment productions that have showcased Summerside to more than 40,000 visitors and tourists who've come to stay in our City; some for a day, many for a weekend or more. We hosted a total of 129 Sports Tournaments, our most ever, and up from just 69 in 2014.



JP Desrosiers, Director
Community Services

We also hosted a record number of Ticketed Events, beginning with Hedley, followed by Monster Trucks, Bryan Adams, ZZ Top, Blue Rodeo and more! Our Western Capitals saw a record number of fans this season as they spent much of the year in the top five ranking across the country.

Traditional free family activities and events were presented: Canada Day, Remembrance Day, and NYE Festivities, as well as the very first winter festival in Summerside "Barbegazi."

Our Veteran's Convention Center and Credit Union Place Meeting Rooms hosted over 700 Meetings, Parties, and Conventions, in addition to annual trade shows with the Summerside Chamber of Commerce and ADL Foods.

In 2015, the department made enhancing the City's Sport Hosting business a high priority with the adoption of our first ever Sport and Event Tourism Strategy. Looking back, we are so pleased to where this work has taken us. At this year's Canadian Sport Tourism Alliance annual Congress, the City of Summerside was ranked in the top ten (8) hosting Cities in Canada in populations under 50,000. A further example that the future of event hosting is bright saw the announcement of the 2020 World Under 17 Hockey Challenge to visit Summerside.

Credit Union Place continues to be the heart of Summerside's Recreation and Leisure

Community and 2018 saw our Department add many new program initiatives with the hiring of our department's first ever Activities Coordinator. This position has implemented hundreds of new programs that reach a very broad population demographic and offer a wide variety of recreation and leisure opportunities to the residents of our City. Programs feature learn to run, kids camps, active start programs, silver socials, learn to skate, bowling socials, PD day camps, cycling 101, and much more.

Our Parks and Greenspace Division had another very busy year, maintaining and beautifying Summerside's outdoor spaces. A newly rejuvenated Leger Park was opened complete with the city's first splash pad along with new play structures, new basketball courts, concessions stands and more. 2018 also saw the city install its first boundless play structure at the newly named Billy Bridges Park and the city's first ever series of mountain and fat bike trails at Rotary Friendship Park. The city's commitment to its tree inventory saw the planting of over 450 trees throughout our city's parks and greenspaces.

2018 was certainly a memorable one for the Department of Community Services with many new initiatives, events, programs and facility enhancements. It was a year of "firsts" for the department and many of these will benefit the residents of the City of Summerside for years to come. We as a department thank Mayor and Council for their ongoing support in the investments made into Community Services and very much look forward to serving the residents of Summerside in 2019 and beyond.

Sincerely,

A handwritten signature in blue ink, appearing to be 'C. Snow'.

Councillor Cory Snow
Community Services Chair

A handwritten signature in blue ink, appearing to be 'JP Desrosiers'.

JP Desrosiers
Director of Community Services

2018 was another successful year for arts and heritage in our City. Culture Summerside spearheaded initiatives that broadened the development of new audiences, facilitated the building of cultural awareness and profile, advanced growth and care of collections, and built on the success of programming and services to community. Our authentic cultural product highlighting our cultural character engaged, mobilized and involved our citizens.

Community collaborations, partnerships and volunteers played a vital part in our successes. National Heritage Week activities included Flag Day celebration with Greenfield Elementary, and the Mayor's Heritage Tea at which the Municipal Heritage and Culture Awards were presented. Record numbers attended the Olde Fashioned Carnival, which offers the community an affordable fun family activity in a historical setting. The numbers of locals and visitors participating in the Summerside Arts Festival grew as interest expands. The arts festival is proving an important generator of increased revenue for over three hundred local artists and artisans in addition to lighting and audio visual specialists, graphic designers, media outlets, tent rental and printing companies and other businesses. Citizens and tourists are still discovering Concerts in the Garden.

The 62nd Summerside Lobster Carnival was successfully delivered with support from municipal and community partners/sponsors and volunteers. Over 17,300 people entered the event grounds through the front gate, and thousands more attended off-site carnival activities.

The signature programs of Historic Ghost Walk and the school Christmas program were filled to capacity with over 1100 in combined attendance. In 2018 Culture Summerside wrote and produced the stage production "To the Power of Five: 1993 PEI Women in Politics" in honour of the 25th anniversary of the only time in Island and Canadian history that women held the top positions of power in government. The project was financially supported by the Interministerial Women's Secretariat, and Innovation PEI with marketing support from Go Girl Fashions and Accessories. Culture Summerside was awarded the Wendell Boyle Performance Award from the Board of Governors of the Prince Edward Island Museum and Heritage Foundation for the production.

A number of objectives outlined in the Municipal Cultural Plan were addressed. Collections management work, marketing and awareness building, research, processing and appraisal are ongoing as we work to increase accessibility to our tangible and intangible cultural assets. As an example our subscription based website PEIancestry.com provides online access to over 469,000 genealogy, death, cemetery and photographic records. Through the management of the MacNaught History Centre and Archives staff, hundreds of entries were added each month in 2018 by community volunteers.

Museum visitation at the Wyatt Historic House Museum, the Bishop's Machine Shop Museum and the International Fox Museum are steadily climbing with the 2018 numbers slightly above previous years. Painting, rug hooking, children's art classes, corporate renters, researchers, and authors have kept the Lefurgey Cultural Centre and MacNaught History Centre busy in 2018.

Culture Summerside continues to build on its mandate of celebrating arts, heritage and culture in the City making it a vibrant place to live, work, and visit.

Respectfully submitted,

Councillor Carrie Adams
HR, Legal and Culture Chair



Councillor Carrie Adams
HR, Legal and Culture Chair



Lori Ellis, Manager
Culture Summerside

Lori Ellis
Manager of Culture

ECONOMIC DEVELOPMENT



Councillor Brian McFeely
Economic Development Chair

The City of Summerside remains a secure, predictable and geographically well-positioned location for business investment. Our Economic Development team collaborates with existing businesses and new investors considering Summerside as a new place to call home. Inviting input of many stakeholders, Summerside Economic Development delivers relevant programs and services which make a positive impact for investment. We have an Economic Plan to expand Summerside's commercial tax base. We have a talented labour pool, and open up opportunities to partner with local and foreign enterprise. Among other virtues, Summerside offers an attractive balance of work/life, envied by many.

Summerside Economic Development is a key connector between businesses and opportunities in Summerside. Shared goals include achieving economic success, embracing distributed prosperity and building a resilient community for Summerside.

Some Highlights from 2018 include:



Mike Thususka, Director
Economic Development

- Results of our BR&E Survey conducted for the City of Summerside's economic development department found more than 90 per cent of businesses feel satisfied with Summerside as a place to own and operate a business
- Inquiries for Industrial/Commercial Investment for more than 70,000 SF of new investment space in Summerside
- The successful hosting of Six UK companies Inbound Investment Mission looking to call Summerside their home for their North American Expansion plans
- Facilitating over 300 New Immigrant Investment meetings
- The maturation of our Living Lab Program which vetted over 20 projects in 2018
- The success of our Expat Program — Homeward Bound — and uptake in inquiries of former Islanders looking to move back home took significant strides forward in 2018
 - Major re-investment and expansion by one of our leading food processing companies, ADL, to all 3 of its Summerside locations
 - Collaboration with our local medical community to enhance the profile of our medical services capabilities and the need to further attract medical professionals
 - Standard Aero — up to 80 new jobs and 30,000 square foot expansion
- Careworks — relocation and expansion of IT Services Company into Holman Centre and looking to grow from 80 to 100 positions
- Loyalist Hotel — purchase, renovation and re-branding of the Loyalist in Downtown Summerside, earmarked for a \$1.1 million facelift and re-branded under the Best Western Signature Collection
- Downtown Office Real Estate — the acquisition of two major office complexes in downtown Summerside with major renovations and leasing plans set to begin in earnest over the next several months

Summerside is reaping the rewards of strategic thinking, key partnerships, an aggressive marketing program, and city-led infrastructure programs. Summerside's Economic Development team along with our network of partners will continue to fuel the growth of Summerside's economy. We will continue to focus locally and connect globally to drive investment with the goal of nurturing the overall health and prosperity of our city.

Respectfully submitted,

Councillor Brian McFeely
Economic Development Chair

Mike Thususka
Director of Economic Development

HUMAN RESOURCES & LEGAL AFFAIRS

This has been another busy, and rewarding year for the department. In addition to providing payroll services, benefits assistance, Council support, legal advice and guidance, representation, and health and wellness initiatives for our staff and their families, some of our Department's accomplishments have included:

Staffing

The Department was busy this past year with job competitions and staffing, including unionized, non-unionized, and management positions as well as student positions and seasonal employees.

Retirements:

David Buell Dale Martin
Karen Evans Barbara McNeill
Joanne King

New Employees:

Robert Broderick Gerald Giroux
Michael D'Agostino Lisa Langdale
Dave Dunn Patrick Perry



Councillor Carrie Adams
HR, Legal and Culture Chair

2018 saw a number of Health and Wellness initiatives including lunch and learns like our 5 month "Finance Fridays" where staff learned valuable financial tips and information, as well as contests and team building activities like our "Let's Get Healthy Group" which offered an in-house health and fitness support group to staff involving bi-weekly meetings and guest speakers. There were also longer fitness challenges, like the "Ease into 5K" running group which 'ran' for 8 weeks in the spring. Then there were health challenges like the "HIIT Fall Challenge" & "Summer 2018 Bucket List" where staff were supplied with monthly challenges for fitness and self-care/family planned adventures. We offered our Green Commute Club for the 11th year in a row, encouraging City staff to walk, bike, or carpool to work for 20 weeks from May until October. City employees, residents, and companies took part in this challenge which offers tremendous health, environmental, and financial benefits from participation.



Gordon MacFarlane, Director
Human Resources
and Legal Affairs

In June the Rewards & Recognition BBQ was held at our beautiful Culture Summerside greenspaces where employees were recognized for their long service with the former municipalities and now the City of Summerside. Retirees for that year were also recognized for their service to the City of Summerside. This was also the day that all of the staff were offered a free BBQ as it was National Public Service Week, as a "Thank You" for their continued hard work and dedication to the City of Summerside.

The confidential Employees Assistance Program continues to be provided by Sheppel fgi. Statistics show that the program is well used by the City of Summerside Employees and their families and is a great asset to our benefits package.

Occupational Health and Safety remains paramount in our commitment to the health and safety of our most valuable asset – our people. Training, workplace inspections, active safety committees and a genuine commitment to continually working to compliance is paying dividends in terms of employee safety, engagement, and trust. The City of Summerside even partnered with Workers Compensation Board to offer their new "Respectful Workplaces" workshop in-house to all of our staff during the month of June.

In closing, I would like to thank the staff of the Human Resources and Legal Affairs Department for their support at well over 100 meetings this year and their continued dedication towards maintaining the City of Summerside as a challenging, fulfilling, safe, and rewarding place to work and provide services to the citizens of Summerside.

Respectfully submitted,

A handwritten signature in blue ink that reads "Carrie Adams".

Councillor Carrie Adams
HR, Legal & Culture Chair

A handwritten signature in blue ink that reads "Gordon MacFarlane".

Gordon MacFarlane
Director of Human Resources and Legal Affairs

INFORMATION TECHNOLOGY



Jason Muttart, Manager
Information Technology

The Information & Communication Technology department is responsible for the governance and formal controls over the corporate IT systems.

Below are some of the key responsibilities of the department:

- Administration & support of the LAN/WAN infrastructure (over 60 switches with a mix of fiber and Ethernet in over 15 buildings through the city).
- Support approximately 60 smart phones users.
- Provide a corporate perspective on information technology initiatives.
- Maintain approximately 130 domain connected computers.
- Support several SCADA systems used within the city for water, electric and pollution control.
- IT physical and logical security.
- Maintain over a dozen servers with various software configurations.
- Provide a source of guidance for technology issues for staff and associated organizations.

The Information Technology department had a very busy year replacing dated equipment, inventorying IT assets, expanding Wifi coverage in the downtown area, updating the existing SCADA networks, and still maintaining support to the end users.

The information technology world is an ever changing one; the City of Summerside is consistently changing with it. The Information & Communication Technology department looks forward to continued growth for the City in 2019.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Jason Muttart', written in a cursive style.

Jason Muttart
Manager of Information Technology

In 2018 the Summerside Fire Department answered 231 calls for assistance. This is a very slight increase of seven calls over 2017. There are indicators that assistance calls will continue to rise each year as firefighters become continuously better trained as medical first responders.

Over the year, we encountered, among other events, four residential fires that caused considerable damage in each case.

New purchases for the fire service during the year include:
Replacement ice rescue equipment.
New Breathing Apparatus, and spare bottles.

Looking ahead to 2019, we are going to tender for a new fire truck to replace Engine 3, with the chassis supplied in 2019 and the completed truck delivered in 2020.

The following firefighters retired in 2018:
Dale Cameron - 37 years of service
Barry Whalen - 28 years of service
Stephen MacIsaac - 11 years of service

Thank you, gentlemen, for your many years of dedicated service.

Four new recruits were welcomed into our fire service:
Jonathan MacDonald
Myles MacKinnon
Chris Richard
Daniel Albert

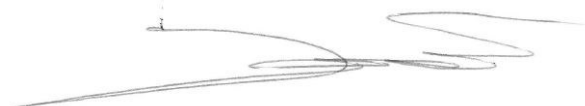
2018 was an extremely difficult time for Summerside Fire Department and its honorary families. This report is dedicated to the memory of five of our Brothers who have passed this year.

Loved and missed forever:
Chief Edgar Moase
Captain Lester DesRoches
Captain Earl Hayes
Lieutenant Brian Morrison
Chief Ty MacDonald

Respectively submitted,



Councillor Barb Ramsay
Fire Services Chair



Tom Peters
Acting Fire Chief



Councillor Barb Ramsay
Fire Services Chair



Chief Jim Peters
Retired June 1, 2019

MUNICIPAL SERVICES



Councillor Greg Campbell
Electric Services Chair

The Electric Utility's Distribution Revenue increased by 5.5% over 2017 mainly due to an increase in electricity consumption of 4.8%. The Residential sector increased by 8.3%, the Commercial sector increased by 3.0%, the Industrial sector increased by 9.0% and lighting increased by 1.2%. Revenue from total sales averaged 16.26 cents per kilowatt sold which was an increase of 1.0% over 2017. Exports of wind power to NB was 3,786,000 kwh's.

The City's energy makeup for 2018-2019 came from NB Power at 55.6%, the City of Summerside Wind Farm at 23.6% and the remainder from the supply contract of wind energy from West Cape Energy at 20.8%. The kilowatt hours consumption increased dramatically from 2017 at 4.8% largely because of a rise in use in the Residential Customer Class. Consumption was up in Residential customer sectors by 10.6%, Commercial Sector up by 1.1% and Industrial Sector up by 1.0%. Generation at our Harvard Street generating station remained consistent at 301,314 kilowatts hours from 300,248 in 2017. The need to run generation continues to be minimal by the energization of the new interconnection cables to New Brunswick.



Greg Gaudet, Director
Municipal Services

Distribution lines were extended for the new wellfield of off MacKenzie Drive, upgraded along South Drive from Water Street to Pope Road, and on Water Street from Harvard Street to Noonan Streets to support developments for a total of 1.0 km of new primary circuit kilometers, 1.5 km of lines were upgraded and 0.8 km of secondary was replaced. In 2018-2019, the Utility had an increase in growth of 39 new customers. This resulted in a 0.8% customer growth for Summerside Electric.

The Heat For Less Now program has continued to grow and now has over 400 appliances on the system. The program has given the ability for customer to reduce their heating and hot water costs by as much as 30+%.

Capital expenditures for the utility totaled \$2,458,578 consisting of 2 new trailers, a new bucket truck for street lights, new exterior cladding for the administration building, replacing the Power Plant Heating System, replacing two reclosers, replacing two voltage regulators, new distribution transformers, and primary line extensions and upgrades.



Councillor Bruce MacDougall
Municipal Services Chair

In the Public Works Division, the City cleared snow from streets 49 times, sidewalks 67 times, salted streets 107 times, salted sidewalks 93 times, cleared downtown core 17 times, City parking lots 50 times and cleared out fire hydrants 2 time. Public Works division spent \$500,743 on a new loader, a new sidewalk clearing machine, new traffic paint sprayer and stencils and finally efforts to clean up the public works yard at 95 Ottawa Street. The following infrastructure was repaired during the year: 37 Driveway culverts, 115.0 kilometres of roadway were patched, 52.1 kilometres of sidewalks, 6.3 kilometres of boardwalk, 4 catch basins, loaded bio-solids material and performed grass cutting in vacant lots that are owned by the City.

The Water and Sewer Division experienced 33 water main breaks and 3 water valves were repaired. The City Water and Sewer Division assisted Technical Services Department in its capital work on new water and sewer main replacements providing sampling for testing of the mains for potable water before

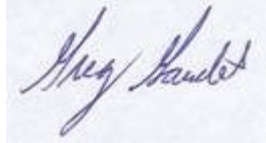
bringing the new mains on line. Staff performed 149 water disconnects, repaired 24 water services, and 1 fire hydrant. The Department installed 11 new water taps and sewer services this year. The Department responded to 192 sewer calls, 19 video inspections of laterals and mains, 3 sewer manholes and 25 sewer lateral repairs this year. The annual water report detailing testing and overall operations of the water utility is published on our website. The capital expenditures of \$6,424,785 were spent on anew wellfield for water supply, a new centrifuge and ammonia scrubbers for the waste water treatment plant, a new sewer flushing truck, controls upgrade to the scada system, water reservoir re-coatings, and new replacements of piping distribution for both water and sewer systems.

Summerside's tertiary Waste Water Treatment Plant had no effluent quality issues for 2018. The annual wastewater treatment report detailing the testing for the year is published in our annual report on our website. The biosolids processing/handling facility (N-Viro process) produced 4,386 tonnes of class A fertilizer which was sold to Agromart. The Summerside facility continues to handle all of the hauled septage from the western half of Prince Edward Island and has received in 2018-2019 a total of 1,334,932 gallons. The plant's usage flow was 853,214,560 (661,812,580 2017 number) imperial gallons which is an increase of 28.9% over 2017, However it was a fifteen month fiscal year for the utilities. The capital work for the new centrifuge and the ammonia scrubbers are now completed and working extremely well for controlling expenses and smell in and around the treatment plant.

Respectfully submitted,



Councillor Bruce MacDougall
Municipal Services Chair



Greg Gaudet
Director of Municipal Services



Councillor Greg Campbell
Electric Services Chair



Photo credit: Journal Pioneer



Photo credit: Journal Pioneer

TECHNICAL SERVICES



Councillor Justin Doiron
Technical Services Chair

A comprehensive review of the Summerside Official Plan and Zoning Bylaw was completed and approved by Council and the Province in 2018. Staff are working on reviews of City bylaws, including subdivision, heritage and mobile licensing.

A number of requests subdivision approvals were granted for minor subdivisions (subdivide, consolidation, appendage). A major subdivision was approved. A number of residential and commercial site plans were reviewed for conformance with parking and building setbacks to property lines. Several requests were processed by Council under the City Official Plan and Zoning Bylaw including official plan and zoning amendments, variance requests, discretionary use requests, and conditional use permits.

Development in the City for 2018 has resulted in 235 building permits issued with an estimated construction value of \$25 million. Construction for 2018 saw 108 new construction starts and 60 additions/ alterations to existing commercial and residential buildings. The inspector's position completed 352 inspections this year, relating to both fire and building related inspections.



Aaron MacDonald, Director
Technical Services

Water and sewer capital projects carried out in 2018 included the replacement and upgrade of the water mains on three different sections of streets. Sewer main replacement occurred on Bay Avenue and Murphy Street. New water and sewer mains were installed on Ryan Street Extension. The construction of our second well field was completed and it is now operational. Upgrades to the City's Waste Water Treatment Plant have been completed with the new centrifuge becoming operational in the early spring of 2018. The Supervisory Control and Data Acquisition (SCADA) system for the City's sewer collection, pumping and treatment inventory was completed in 2018.

The 2018 paving capital project resurfaced 4.2 km of streets. The City's capital sidewalk project replaced 1.0 km of deteriorated sidewalks, installed 0.2 km of new sidewalks, replaced 0.5 km of concrete curb, and installed 1.1 km of new curbs.

Storm sewer capital project were performed on MacWilliams Drive. A capital boardwalk replacement project was carried out on Summerside's aging boardwalk system in the area east of Holland College towards the connection to the boardwalk at Water Street by Staples. Approximately 100 m of boardwalk and the bridge across the creek was repaired.

Traffic surveys were conducted at 71 locations to collect annual traffic data. Individual survey summary reports were provided to Police Services for their information and a summary report of Average Annual Daily Traffic was provided to Economic Development.

The Geographic Information System (GIS) software ArcMap and the associated data continue to be heavily utilized by staff as an aid in day to day decision making and discussion, as well as long term projecting and analysis. As new information is obtained it is stored with our GIS system and becomes available for viewing by all city departments. The ability to create precise visual representations of data can often highlight trends or patterns that may have not been obvious without visual or spatial context. Therefore, it is important to not only continue to add to the system but also to verify pre-existing data. Verification of existing information has become a priority as it is critical to operations staff but also as it is extremely vital for the development of any future GIS applications. Our Land Development Office also continues to be used by staff, for all its planning and Development applications.

In dosing, we would like to express our thanks to the Technical Services staff for the excellent cooperation and assistance they have provided over the past year.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Justin Doiron'.

Councillor Justin Doiron
Technical Services Chair

A handwritten signature in blue ink, appearing to read 'Aaron MacDonald'.

Aaron MacDonald
Director of Technical Services

As Chair of the Finance Committee, it gives me great pleasure to present this Annual Report on behalf of the Department of Financial Services.

The mandate of the Department is to provide leadership and support to senior management, Mayor and Council in making decisions regarding the assets and resources under the City's stewardship. In doing so, the Department strives to ensure that both groups have sufficient, timely and appropriate information, on which to inform current and future policy direction for the growth and betterment of the community.

I am pleased to work with a new group of colleagues around the Council table, while continuing our close working relationship with the Finance team. In reflecting on the year just past, the Department continued several initiatives aimed at enhancing openness and accountability for results. For example, the City undertook a comprehensive review of its operational spending and revenue generation, with the goal of identifying opportunities for improvement. On a larger scale, the Department has made significant strides in customer service and its engagement with the broader community. We have also spoken about our successes on these fronts at several conferences across North America over the last couple of years.

In the interest of public engagement, a municipality needs to hear from its citizens on how it manages public resources. As a City we need to continue to reach out and address the growing needs of our community. To that end, and in the spirit of enhancing openness and transparency, the Department once again reached out to the community for input on budgetary priorities.

Looking ahead to 2019-20, the Department will be looking at effecting performance improvements in a number of areas, all with the intent of providing additional information to senior management, Finance Committee, and Council to make decisions. We look forward to the results of these projects and ultimately to enhanced transparency and accountability for financial results.

On a final note, I want to take this opportunity to express my sincere appreciation to all staff of the Department for the great work they do in support of transparency, accountability and public engagement. I look forward to continuing to work with the Department as it builds upon its accomplishments of this past year and sets a foundation for continued success.

Respectfully submitted,



Deputy Mayor Norma McColeman
Financial Services Chair



Rob Philpott
Director of Financial Services



Deputy Mayor
Norma McColeman
Financial Services Chair



Rob Philpott, Director
Financial Services

POLICE SERVICES



Councillor Barb Ramsay
Police Services Chair

On behalf of Summerside Police Services this 2018 Departmental Annual Report is being presented to the residents of the City of Summerside.

In 2018, Summerside Police Services opened 6807 new files compared to 6160 in 2017. The actual criminal code complaints increased in 2018 to 2311 as compared to 1821 in 2017. In 2018 we had 304 accidents reported with 35 injury accidents reported and 1 fatal accident.

The general patrol section consists of 18 uniformed positions in addition to six part-time officers who patrol the city 24 hours per day, 7 days a week. Our dispatch centre employs four full-time and one part-time dispatcher. Our police service also has a Court Liaison Officer, an Admin Assistant, and a Data Input person. The traffic by-law officer and patrol members issued 1643 municipal by-law tickets in 2018 along with 245 warning tickets. The Major Crime Unit of the Summerside Police Service is currently comprised of four full time members with one person positioned full time in a Joint Forces Drug Unit with the RCMP. This police service also has three members in the Tactical Troop in partnership with our counterparts in the municipal forces, and the Royal Canadian Mounted Police. As reported last year, the PEI Provincial Emergency Response Team (ERT) was disbanded and is now stationed out of N.B.



Dave Poirier
Chief of Police

In 2018, the Joint Forces Drug Unit (RCMP & SPS) executed 40 warrants, resulting in 26 persons being charged with offences contrary to the Controlled Drugs and Substances Act and Criminal Code. As a result of these searches JFO seized crystal methamphetamine, methamphetamine pills, cocaine, cannabis marijuana, cannabis resin, marijuana plants, hydromorphone, and oxycodone. Further, JFO seized contraband cigarettes, knives, cash, and guns. As a result of the warrants executed and arrests made in 2018, JFO seized over \$50,500 in cash and the street value of the drugs seized was in excess of \$147,500. Further, 34 CDSA charges were laid along with 21 additional charges under the Criminal Code.

Youth Outreach Worker Dave Ellis is employed by the provincial government through Youth Justice Services. The outreach program offers police officers the opportunity to divert youth away from the formal justice system while still holding youth accountable for their actions. Dave received 21 referrals from Summerside Police officers in 2018.

We wish to take this opportunity to express sincere thanks to the police services staff, for their commitment and dedication throughout the past year.

Respectfully submitted,

A handwritten signature in blue ink that reads "Barb Ramsay".

Councillor Barb Ramsay
Chair of Police Services

A handwritten signature in blue ink that reads "J. Dave Poirier".

Dave Poirier
Chief of Police



City of
Summerside

City of
Summerside

Prince Edward Island